

20 June 2013

Governance Committee

You are invited to attend a meeting of the Governance Committee to be held in Committee Room 1, Town Hall, Chorley on Thursday, 27th June 2013 commencing at 2.30 pm. A briefing session on the Statement of Accounts will take place before Committee at 1.45pm.

AGENDA

1. **Apologies for absence**

2. **Minutes (Pages 1 - 6)**

To confirm the minutes of the Governance Committee meeting held on 14 March 2013 (enclosed)

3. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.

If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

4. **Standards Update – Observations of the Independent Member (Pages 7 - 12)**

Report of the Monitoring Officer (enclosed)

5. **Governance Committee Update (Pages 13 - 26)**

To considered the report of the External Auditors (enclosed)

6. **Compliance with International Auditing Standards (Pages 27 - 42)**

Report of the Head of Shared Assurance Services (enclosed)

7. **Local Audit & Accountability Bill (Pages 43 - 60)**
Report of the Head of Shared Assurance Services (enclosed)
8. **Internal Audit Annual Report 2012/13 (Pages 61 - 72)**
Report of the Head of Shared Assurance Services (enclosed)
9. **Annual Governance Statement 2012/13 (Pages 73 - 82)**
Report of the Head of Governance (enclosed)
10. **Treasury Management Annual Report 2012/13 (Pages 83 - 90)**
Report of the Chief Finance Officer (enclosed)
11. **Statement of Accounts 2012/13**
Report of Chief Finance Officer (to follow)
12. **Governance Committee Training**
Committee to discuss the various types of training options available for Members.
13. **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely



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Chief Executive

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Distribution

1. Agenda and reports to all Members of the Governance Committee (Paul Leadbetter (Chair), Alison Hansford (Vice-Chair) and Julia Berry, Graham Dunn, Anthony Gee, Marie Gray, June Molyneaux and Alan Platt for attendance.
2. Agenda and reports to Gary Hall (Chief Executive), Chris Moister (Head of Governance), Susan Guinness (Head of Shared Financial Services), Garry Barclay (Head of Shared Assurance Services), Dawn Highton (Principal Auditor), Andy Armstrong (Shared Financial Services Risk Manager) and Dianne Scambler (Democratic and Member Services Officer) for attendance.
3. Agenda and reports to Peter Ripley (Independent Member) for attendance.

If you need this information in a different format, such as larger print or translation, please get in touch on 515151 or chorley.gov.uk